



# DR. BHIM RAO AMBEDKAR COLLEGE (University of Delhi)



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Ref. No. BRAC/2017-18/ 703

Dated: 10.04.2017

## NOTICE

### Sub: Expression of Interest for Services and Civil Works

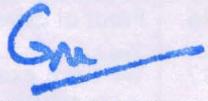
Interested parties may submit their profiles duly signed and stamped in a sealed envelope inscribing on the top the name of service to provide to the undersigned immediately in the given format with the supporting document.

**(A) Services:** (1) Hiring of Taxi; (2) Maintenance of Photocopier, Telephone and Intercoms; (3) Canteen & Catering Service/Contractor; (4) Repair and Maintenance of Computer Articles/Printer; (5) Hardware Software/Networking/Repairing of-UPS/Printer/Laptop/CCTV Cameras/ Computer/ Audio-Video System/Mason Work/Labour/ Electrician/ Pesticide Control/ Welder/ Indoor-Outdoor Gym Instructor (6) Repair of Wooden and Steel furniture; (7) Paint on steel furniture; (8) Plumber services; (9) Electrical maintenance services; (10) Repair and maintenance of AC; (11) Photography/Videography; (12) Tent and seating arrangements; (13) Book Binders; (14) Service provider for Manpower such as Malies, Chowkidar/Security Guard, Safai Karmachari and other office staff (JACT, DEO, MTS); (15) Repair and maintenance of water coolers and RO/Water purifier; (16) Polishing on wooden furniture.

**(B) Civil Work:** (1) Construction of Porta Cabins; (2) White Washing Work and ; (3) Horticultural Work

Mere submission of EOI will not confer any right for the award of contract. Only short listed agencies with complete details based on the general evaluation will be contracted for presentation at the later date to finalize the necessary action.

You may send your Bio-data along with complete details fabricator/landscaping experience/Contact No. and charges per day/ on the College Website No. [www.drbramedkarcollege.ac.in](http://www.drbramedkarcollege.ac.in) for making a panel so that services could be availed as per requirement.

  
PRINCIPAL  


Copy to:

- (1) SNA to please uploaded on College Website & for University website
- (2) Sr. P.A.

## Technical Bid

<b>Please Note:</b> Organization has to Furnish Information/Attach all documents (without complete information and documents, Tender will be rejected). Clarification, may be sought through Email: info@drbrambedkarcollege.ac.in	
1.	(1) Name of the Proprietor:..... (2) Mobile No. (i) .....; (ii).....; Email..... (3) Address.....
2.	Name of the responsible Person/Manager of the office:..... Telephone No.: (Office).....; (Residential):.....
3.	Office Address of the Firm:..... Telephone No:.....; Email:..... Empanelment with GNCTD No:..... Empanelment with Central Govt. No:.....
4.	Number of Clients served during the last 2 years:..... Telephone No of Clients 1:.....; Client 2.....; Client 3..... Client Address for which presently working:.....
5.	License from GNCTD:.....
6.	License from NCT, Labour Department:.....
7.	Employees state Insurance (ESI).....
8.	Employees provident fund (EPF) (Attach photo copy)
9.	PAN No. Registration Certificate(Attach all copies)..... GSTN NO. (Attach all copies):.....
10.	CST/VAT/ Excise Duty/TIN/Sales Tax/ Service Tax Registration No:..... (Attach a copy)
11.	Audited accounts statements for last three years are attached: Yes.....; No.....
12.	Detail of Demand Draft (EMD): (Please enclose Demand Draft) D.D. No.:.....; Date:.....; Amount:..... Name of the Bank.....; Branch:.....
13.	Details of the bankers: Name of the A/c Holder:.....; Bank Name:.....; Account No..... IFSC Code:.....; MICR No.....; Branch Name..... Address.....
14.	Copies of last three IT returns:.....
15.	Copies of latest Service Tax/VAT paid:.....
16.	Proof of experience in supplying Taxies to Govt. Depts/PSUs/Autonomous Bodies:.....
17.	We have examined Terms and Conditions and understood the contents of Tender. We further undertake to abide by those . I/We further promise to supply the items as per the samples examined (in terms of quality, colour, shade, size,/dimension and weight etc. by us and our firm is not blacklisted/ banned /suspended from business dealing with any institution/agency (Government or non-government)

(Signature)..... Address..... Full Name of the firm .....

Full Name ..... Organization's & Stamp.....