



# DR. BHIM RAO AMBEDKAR COLLEGE (University of Delhi)

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Ref. No.: BRAC/2017-18/ 303

Dated: 13.06.2017

Reminder 1

## NOTICE

Ref: College letter dated 08.09.2012, 08.03.2013, 02.09.2013, 17.01.2014, 22.04.2015, 06.01.2016, 11.03.2017, Interface meeting with the student 02.03.017 at 1:30. P.M. and College Notice dated 24.04.2017

Sub: Request to Prepare Guidelines for Media Lab Equipment

As you are aware the College has purchased the Media Lab Equipment including high quality and related equipments etc. through the Media Lab Committee constituted long back for this purpose and further renewed vide college letter No 1593 dated 11.03.2017 and 24.04.2017.

As earlier requested vide college letter No BRAC/2017-18/118 dated 24.04.2017, you are again requested to send the guidelines as above. It is more so because the College has to formalize all procedures.

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PRINCIPAL

Copy for information and necessary action to:

- (1) Dr. Chitra Rani, Convenor, Media Lab.....; (2) Dr. Bijender Kumar. *Bijender*; (3) Dr. Kusum Nehra. *Kusum*; (4) Dr. Shashi Rani.....; (5) TIC, Hindi.....; (6) S.O. (A/cs).....; (7) Sr. P.A.....; (8) Students Notice Board.....; (9) SNA: Please upload on College Website..... *Nehra*