

Meeting of 9QAC held on 5/4/2019

A meeting of 9QAC was held on 5/4/2019 in the Committee room to discuss various issues related to 9QAC including review of the past and planning for the future. The following members were present in the meeting :

- ① Dr. U.K. Arora (Principal)
- ② Prof. Archana Dass ^{Archana Dass}
- ③ Dr. D.P. Sharma ^{Distinguished educationist}
- ④ Dr. Atul Rastap Singh (Coordinator) ^{Atul Singh}
- ⑤ Dr. Titender Saroha ^{Saroha}
- ⑥ Dr. S.S. Chawla ^{Chawla}
- ⑦ Dr. Sanjay Sharma ^{Sanjay Sharma}
- ⑧ Ms. H. Victoria Chauhan (Delhi)
- ⑨ Dr. Seema Sodhi ^{S. Sodhi}
- ⑩ Dr. Lalit Kumar ^{Lalit Kumar}
- ⑪ Mr. Manish Tiwari ^{Manish}
- ⑫ Md. Imran Khan ^{from Alumni}
- ⑬ Mr. Amit Kumar Verma - (Nominee from stakeholders) ^{Amit}

The following issues were discussed and decided :

- ① First of all two-minutes silence was observed to pay homage to our departed colleague Late Dr. P.K. Singh.
- ② The coordinator began by giving an overview of activities undertaken by 9QAC in past few months including two workshops on Plagiarism and Linguistics and also presented a report of 9QAC initiatives (2018-19).
- ③ The feedback forms for different categories of stakeholders were discussed and valuable suggestions were given to refine them further.
- ④ The distinguished ~~gurus~~ educationists suggested to make innovative use of ICT tools including various applications of google.
- ⑤ It was also suggested that college should take some steps for the introduction of basic computer knowledge ~~for~~ to students not well conversant with computer and internet. To carry out the programme in a proper way, a Database for Computer literacy amongst students.

- ⑥ It was suggested that a student advisor/mentor be designated for every class/section.
- ⑦ Alumni may be requested to interact with students on industry requirements.
- ⑧ Suggestions were also given to make the college a Green campus. It was also advised to involve our Green Cadets in this.
- ⑨ The Committee also adopted a slogan for "The Commitment for Assuring Qualitative Interventions" in order to get self-motivation for Quality improvement.

Chair

Satyajit
5/4/19

Niraj
5/4/19

JLW
5/4/19

Lalit Kumar
5/4/19

Hemant
05/04/19

S. Sodhi
5/4/19

CS Shrivastava
05/04/19

Ram

Yash
05.4.19

A
5/4/19

Archana Datt
05/04/2019

Minutes of the 9QAC meeting dated 03/12/18

A meeting of the 9QAC was held on 03/12/18 at 12.45 P.M. to finalise the AQAR. The following members attended the meeting:

- ① Dr. V.P. Singh
- ② Dr. Jitender Saroha Saroha
- ③ Dr. N. Victoria Chawne Victoria
- ④ Dr. P.K. Singh P.K.
- ⑤ Dr. Rajbir Vats — Vats
- ⑥ Dr. Seema Sodhi S.Sodhi
- ⑦ Dr. Sanjay Sharma Sanjay
- ⑧ Dr. Lalit Kumar — Lalit
- ⑨ Dr. Mamta — Mamta
- ⑩ Dr. Harish — Harish
- ⑪ Dr. Sunite Malik — Sunite
- ⑫ Dr. Tulika Sanadhyal Tulika
- ⑬ Dr. Bifender Kumar Bifender
03/12/18
- ⑭ Dr. S.S. Chawla — Chawla
- ⑮ Dr. Santa Bhardwaj Santa
- ⑯ Dr. R.K. Sharma R.K.
- ⑰ Dr. Arvind Yadav — Arvind
- ⑱ Dr. Navin Kumar Navin Kumar
- ⑲ Dr. Ravinder Singh Ravinder
- ⑳ Dr. M.P. Meena M.P.
- ㉑ Dr. Nishi Sharma Nishi
- ㉒ Dr. Jagat Verma Jagat Verma
- ㉓ Mrs. Diljeet Kaur Diljeet
- ㉔ Dr. Nalin Kumar — Nalin
- ㉕ Dr. M.S. Vats M.S. Vats
- ㉖ Dr. Monika Ahlawat
- ㉗ Dr. Atul Rakesh Singh — Atul

The following issues were discussed and decided :

- ① The AQAR was presented by the Coordinator, 9QAC & it was discussed and finalized
- ② The Coordinator, 9QAC, informed the house about various initiatives taken by the 9QAC which include —

- (i) designing of an activity calendar for the whole academic year session.
 - (ii) innovative ideas were sought from students, teachers and non-teaching staff.
 - (iii) restructuring of the format of Annual Report in tune with the ABAR.
 - (iv) preparation of guidelines for workload and improving the quality standards.
 - (v) suggested a scheme for conducting Internal Assessment in pre determined time frame.

- (3) The Principal was requested to nominate external members of G&AC.
 - (4) Feedback from different stakeholders including students, parents and alumni is to be taken from time to time on suitable days including orientation day, Annual day, Alumni day, etc.
 - (5) In order to use the visitors' Book as a source of feedback, modifications may be made in it, if necessary.
 - (6) The G&AC will initiate the process of organising workshop(s)/seminars etc. To begin with, a workshop has been proposed on 'Plagiarism in Research' to be organised in January end or beginning of February, 2019.
 - (7) A Citizens' Charter will be developed to resolve the issues of students and staff.
 - (8) It was decided to hold the next meeting of the G&AC in the last week of March, 2019.

The meeting ended with vote of thanks by the QC Coordinator.

~~Swadhyas~~ → ~~Shishu~~ ~~Sarkar~~
Latkar ~~Shant~~ ~~Taravani~~ ~~Shrey~~ ~~Ali Sh.~~ ~~3/12/18~~ ~~R. Singh~~
~~Mawla~~ ~~S. Bodhi~~ ~~Apar~~ ~~Arshay~~
~~Hanumal~~ ~~D.~~ ~~M.J. Vahi~~ ~~Singhania~~ ~~Jee~~
~~Shanti~~ ~~Sp.~~ ~~Final~~ ~~Gauri Kumar~~

Minutes of the meeting of Criterion-wise Committees
with the 9QAC on 27/9/18 at 1.00 P.M.

A meeting of the 9QAC with Criterion-wise Committee convenors and teachers-in-charge was held on 27/9/18 in the Staff room at 1.00 P.M.
The following members were present :

- ① Dr. Atul Kripal Singh (Coordinator, 9QAC) - Atul Singh
- ② Dr. Jitender Sarode - Jitender
- ③ Dr. N. Victoria Chawla - Victoria
- ④ Dr. Rajbir Vats - Rajbir
- ⑤ Dr. Seema Sodhi - S. Sodhi
- ⑥ Dr. Sanjay Sharma - Sanjay S.
- ⑦ Dr. S.S. Chawla - S. S. Chawla
- ⑧ Dr. Mamta - Mamta
- ⑨ Dr. Harish - Harish
- ⑩ Dr. Sunita Malik - Sunita
- ⑪ Dr. Tulika Sandhya - Tulika Sandhya
- ⑫ Dr. Sarla Bhardwaj - Sarla
- ⑬ Dr. M.P. Meena - M.P. Meena
- ⑭ Dr. Nishi Sharma - Nishi
- ⑮ Dr. Jaya Verma - Jaya Verma
- ⑯ Dr. Diljeet Kaur - Diljeet
- ⑰ Dr. Nalin Kumar - Nalin
- ⑱ Mrs. Roma Soin (S/o Admin.) - Fani
- ⑲ Sri Vir Singh (Consultant) ✓
- ⑳ Dr. Anind Yadav - Anind
- ㉑ Dr. Ravinder Singh - Ravinder
- ㉒ Dr. K.K. Sharma - K.K. Sharma

Email: | Cc: Dr AP Singh
Dr SS Chawla
for further discussion

① SPA original

By
27/9/18

G
27.09

WhatsApp msg sent
27/9/18 at 4:29 P.M
by
27/9/18

The following issues were discussed and decided :

- ① The 9QAC coordinator informed about AQAR of the college and regarding the necessity of collection of data.
- ② The period to be covered under the AQAR will be from 1st ~~August~~ September 2017 to 31st August 2018.
- ③ Secretarial assistance such as typing etc. should be provided to the teachers.
- ④ The TDCs have been given a performa and they have been requested to submit the same by 12th of October 2018.
- ⑤ The teachers will submit the filled up performa to Mrs Kanishka Nautilyal.
- ⑥ The criterion convenors will collect information and further compile it and then submit to Mrs Kanishka Nautilyal by 24th of Oct. 2018.

The meeting ended with vote of thanks by the Coordinator.

Bhushan Panadhye Burhan Singh
Harish Kumar Mani J.S. Rao
S. Jayaraman Otilia Salma
Rajendra S. Bodki Suganya Open

IQAC