

B.Com (Programme)

3 Year (Six Semesters) CBCS Programme: Course Structure & Semester-Wise Allocation

Paper (Semester- 1) (CBCS)	Type of Course	Paper (Semester- 2) (CBCS)	Type of Course
Environmental studies	AECC-1, Compulsory	Language-English/Hindi/MIL	AECC-2, Compulsory
Financial Accounting	Core Course (DSC-1)	Business Laws	Core Course (DSC-3)
Business Organization and Management	Core Course (DSC-2)	Business Mathematics and Statistics	Core Course (DSC-4)
English Language	Language-1	Hindi/MIL	Language-2
Paper (Semester- 3) (CBCS)	Type of Course	Paper (Semester- 4) (CBCS)	Type of Course
Company Law	Core Course (DSC-5)	Business communication (English/Hindi)	Language-4
Income Tax Law and Practice	Core Course (DSC-6)	Corporate Accounting	Core Course (DSC-7)
Hindi/MIL	Language-3	Cost Accounting	Core Course (DSC-8)
Any One from the list of Skill Enhancement Course (SEC) (Any One of the following) a. Computer Applications in Business b. Cyber Crimes and Laws	SEC-1, Skill Enhancement Course	Any One from the list of Skill Enhancement Course (SEC) (Any One of the following) a. E-Commerce b. Investing in Stock Market	SEC-2, Skill Enhancement Course
Paper (Semester- 5) (CBCS)	Type of Course	Paper (Semester- 6) (CBCS)	Type of Course
Discipline Specific Elective (Any One of the following) a. Human Resource Management b. Principles of Marketing c. Auditing and Corporate Governance d. Financial Reporting and Analysis	Discipline Specific Elective (DSE-1)	Discipline Specific Elective (Any One of the following) a. Corporate Tax Planning b. Banking and Insurance c. Management Accounting d. Computerized Accounting System e. Financial Markets and Institutions	Discipline Specific Elective (DSE-3)

Discipline Specific Elective (Any One of the following) <ul style="list-style-type: none"> a. Fundamentals of Financial Management b. Indirect Tax Laws c. Training and Development d. Industrial Laws 	Discipline Specific Elective (DSE-2)	Discipline Specific Elective (Any One of the following) <ul style="list-style-type: none"> a. International Business b. Office Management and Secretarial Practice c. Fundamentals of Investment d. Consumer Protection e. Organizational Behaviour 	Discipline Specific Elective (DSE-4)
Any One from the list of Skill Enhancement Course (SEC) (Any One of the following) <ul style="list-style-type: none"> a. Entrepreneurship b. Advertising 	SEC-3 , Skill Enhancement Course	Any One from the list of Skill Enhancement Course_(SEC)(Any One of the following) <ul style="list-style-type: none"> a. Personal Selling and Salesmanship b. Collective Bargaining and Negotiation Skills 	SEC-4 , Skill Enhancement Course
Generic Elective (Any One from the List of Generic Elective from courses other than B.Com / Interdisciplinary Courses)	Generic Elective (GE-1)	Generic Elective (Any One from the List of Generic Elective from courses other than B.Com / Interdisciplinary Courses)	Generic Elective (GE-2)

Commerce based subjects in B. A. Programme

The CBCS provides an opportunity for the students of B.A. Programme, to choose courses/papers from the selected courses (8 in Number) prescribed by Department of Commerce. If a student chooses any **one** of these 8 courses, s/he may have to study the same course for all six semesters (courses available for B.A. Programme Students is given below as List of Courses). Last year (2016-17) the college offered to students in B.A. Programme, Serial number 4 (Human Resource and Management (HRM)) & Serial No 8 (Office Management & Secretarial Practice) Those students enrolled last year who opted for HRM will have to study the papers 4(a) to 4(f) through all six semesters. Similarly those students who opt serial number-8, shall have to study 8(a) to 8(f) through all six semesters. (For Details of papers in each of these courses see below). The following are the eight courses:

List of Papers for B.A. Programme

A Student has to choose any One of the following:			
1	Entrepreneurship and Small Business	5	Business Laws
2	Tax Procedures and Practices	6	Accounting and Finance

3	Insurance	7	Advertising Sales Promotion and Sales Management
4	Human Resource and Management	8	Office Management & Secretarial Practice

Note: College may not be able to offer all of the eight courses as listed above. It may restrict itself to some of these courses depending upon the availability of faculty, number of students, infrastructure and other factors prevailing at that time.

Distribution of Commerce Based Papers in BA Programme	
Paper (Semester- 1) (CBCS)	Paper(Semester- 2) (CBCS)
4 (a). Human Resource Management	4 (b). Industrial Relations
8 (a). Business Communication	8 (b). Office Management and Secretarial Practice
Paper (Semester- 3) (CBCS)	Paper (Semester- 4)(CBCS)
4 (c). Participative Management	4 (d).Industrial and Labour Regulations
8 (c). Computer Applications	8 (d). Stenography- English
Paper (Semester- 5) (CBCS)	Paper (Semester- 6)(CBCS)
4 (e). Organizational Behaviour	4 (f). Leadership and Motivation
8 (e). Advanced Stenography	8 (f). Computer Applications and Stenography- Practical

CBCS First year Honours students are supposed to take one Generic Elective Paper in Semester I offered by different Departments of the college as per the following Table:

S.No.	Subjects	Name of Paper
1.	Business Economics	Marketing
2.	Commerce	Micro Economics
3.	Economics	Introduction of Micro Economics
4.	English	Language, Literature and Culture
5.	Geography	Geography of Tourism
6.	Hindi	Hindi Cinema aur Uska Adhyyan
7.	Hindi Patrakarita	Photo Patrakarita
8.	History	Issues in Contemporary World
9.	Mathematics	Calculus
10.	Political Science	Nationalism in India
11.	Psychology	Psychology for Living
12.	Sanskrit	Individual, Family and Community in Indian Social Thought
13.	Social Work	Social Work with Youth

14.	Physical Education	Introduction to Physical Education in Contemporary Context
Please note that the students cannot take a Generic Elective Paper offered by their own Department.		
Note: <i>The CBCS Committee reserves the right to make changes in the courses offered. In case of any problem regarding Generic Elective Courses, student may contact (a) Teacher-in-charge of the Concerned Department or (b) Convenor CBCS Committee, Dr. Sarla Devi Bhardwaj.</i>		