



# DR. BHIM RAO AMBEDKAR COLLEGE (University of Delhi)

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Ref: BRAC/PO/Admin/2025-26

Dated: 11.08.202

## Locker Allotment Request Form

Section	Details to be Filled by Applicant
<b>1. Personal Information</b>	
Name of Applicant	
Designation	
Department	
Employee ID	
Contact Number	
Email Address	
<b>2. Locker Requirement</b>	
Do you currently have any lockers?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, Number of Lockers Held	
Almirah Numbers	
Duration of Allotment (From Date)	
Purpose of Current Lockers	
Reason for Locker Allotment	
Preferred Locker Size	<input type="checkbox"/> Small <input type="checkbox"/> Medium <input type="checkbox"/> Large
<b>3. Terms &amp; Conditions (to be read carefully)</b>	<b>1. The college reserves the right to inspect the locker at any time.</b> <b>2. The locker must be used strictly for college-related purposes.</b> <b>3. Any violation of college policies may result in locker cancellation.</b>

	<b>4. The applicant will be responsible for the contents of the locker.</b> <b>5. The college is not liable for any loss or damage of items stored in the locker.</b>
<b>Signature of Applicant</b>	
<b>Date</b>	
<b>For Office Use Only</b>	
<b>Application Received on</b>	
<b>Allotment Status</b>	<input type="checkbox"/> <b>Approved</b> <input type="checkbox"/> <b>Rejected</b>
<b>Locker Number Assigned</b>	
<b>Signature of Approving Authority</b>	
<b>Date of Allotment</b>	

**Note: Attach a copy of your Employee ID card and any supporting documents with this form.**