



DR. BHIM RAO AMBEDKAR COLLEGE (University of Delhi)

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Ref: BRAC/PO/Admin/2025-26

Dated: 11.08.2022

Locker Allotment Request Form

Section	Details to be Filled by Applicant
1. Personal Information	
Name of Applicant	
Designation	
Department	
Employee ID	
Contact Number	
Email Address	
2. Locker Requirement	
Do you currently have any lockers?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, Number of Lockers Held	
Almirah Numbers	
Duration of Allotment (From Date)	
Purpose of Current Lockers	
Reason for Locker Allotment	
Preferred Locker Size	<input type="checkbox"/> Small <input type="checkbox"/> Medium <input type="checkbox"/> Large
3. Terms & Conditions (to be read carefully)	1. The college reserves the right to inspect the locker at any time. 2. The locker must be used strictly for college-related purposes. 3. Any violation of college policies may result in locker cancellation.

	4. The applicant will be responsible for the contents of the locker. 5. The college is not liable for any loss or damage of items stored in the locker.
Signature of Applicant	
Date	
For Office Use Only	
Application Received on	
Allotment Status	<input type="checkbox"/> Approved <input type="checkbox"/> Rejected
Locker Number Assigned	
Signature of Approving Authority	
Date of Allotment	

Note: Attach a copy of your Employee ID card and any supporting documents with this form.